

Administrative Regulation

INSTRUCTION

Title I Programs

1. SELECTION OF SCHOOLS:

- A. Schools selected to develop and implement a Title I program will be designated each spring. Schools are eligible for Title I funds if the poverty rate is above the district's average.

2. SELECTION OF TITLE I PUPILS:

- A. The following criteria are to be used to identify Title I pupils:
 - 1. Kindergarten, first and second grade pupils will participate in Title I programs based on teacher assessment and recommendation.
 - a. Kindergarten pupils who know five (5) or fewer concepts of print by the end of October are eligible for Title I services in reading.
 - b. First grade pupils who are at Running Record Level A or lower at the end of October are eligible for Title I services in reading.
 - c. Second graders whose Running Record Level is 11 or lower at the end of October are eligible for Title I services in reading.
 - 2. Second through eighth grade pupils who score at or below the 25th percentile in Reading and/or Mathematics on nationally normed standardized tests.
 - 3. Pupils, grades 2-8, who are recommended by a teacher and whose recommendation has been supported by the Student Study Team. Of the total number of Title I pupils in each participating school, no more than five percent (5%) can be qualified under this teacher recommendation category.
 - 4. K-8 pupils who are non-English speaking and cannot be tested with an English language test to identify them for Title I services must meet English language standards before they are eligible for Title I services.

3. FUNDING FOR TITLE I PROGRAMS:

- A. Title I funds for the current school year will be allocated based on the formula used in the Consolidated Application from the California Department of Education. School allocations will then remain constant for the school year unless there is an increase or decrease in the funds allocated to the district by the State Department of Education.

- B. Each school will provide the Educational Services Department a list of participants, by grade level and teacher, by November 21st of each school year.

4. PARENTAL PARTICIPATION:

- A. At least one percent of the Title I funds received by the district shall be used for parental involvement activities. These Title I funds may be used to support any of the activities listed below:
- 1) Invite all parents/guardians of eligible students to attend an annual meeting in order to inform them about the school's participation in Title I and their right to be involved.
 - 2) Offer additional meetings for parents/guardians at convenient times, for which related transportation, childcare and/or home visits may be provided.
 - 3) Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs and parental involvement.
 - 4) Provide necessary literacy training when other reasonable available sources of funding for this purpose are exhausted.
 - 5) Train and support parents/guardians to enhance the involvement of other parents/guardians.
 - 6) Arrange meetings at a variety of times to maximize opportunity for parental participation.
 - 7) Arrange for teachers and other educators who work directly with participating children to conduct in-home conferences with parents/guardians who are unable to attend conferences at school.
 - 8) Adopt and implement model approaches to improving parental involvement.

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